

## Novell GroupWise 2012 Training Reference Card - Tips, Tricks, Help, & Shortcuts - 6 Page Tri-Fold Guide (Software Quick Reference Cards) by BrainStorm Inc. (2012-05-04)

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*BrainStorm, Inc.* the industry-leading provider of end-user software training, offers 360 degrees of instruction for Novell GroupWise 2012. This 6-page, tri-fold, illustrated quick reference training card, offers a variety of beginning and intermediate GroupWise 2012 tasks, shortcuts, and other resources. Not only will you become more familiar with GroupWise, but your productivity will skyrocket and you'll be able to do better work faster.

Topics include an in-depth discussion on:

Customizing the Home View, Making the most out of the Nav Bar, Sharing a Folder Tree, Spicing up your signature, Sending a modified attachment, Sharing contacts, Calling your contacts via Skype, Locating Contacts by using Google Maps, plus dozens of other great tips!

**Plus, you get access to FREE video content**, showcasing additional features to increase the depth of your GroupWise training.

This BrainStorm Quick Start Card is the ultimate reference guide for learning all the ins and outs of Novell GroupWise 2012.

### Key Product Features:

Professional Software Training and Learning for GroupWise 2012

Full color screen shots and graphics to help demonstrate GroupWise tasks

Entire list of keyboard shortcuts for quick reference

Sections organized by learning topics; beginner and intermediate GroupWise users

Accompanying videos provide an even deeper look into GroupWise 2012

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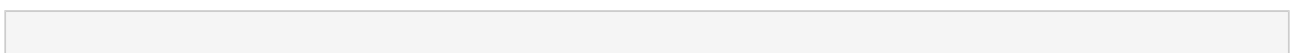
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## **Bibliography**

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